



**New Hampshire Department of Health and Human Services**  
**PRIMARY CARE SERVICES For Specific Counties**  
**RFP-2018-DPHS-28-PRIMA**

**ADDENDUM #1**

On February 12, 2018, the New Hampshire Department of Health and Human Services published a request for applications, requesting applications from vendors who are qualified to provide comprehensive primary care and related services to individuals in order to reduce health disparities and improve patient outcomes/experience of care, in Sullivan, Carroll, Merrimack and Northwest Hillsborough Counties, in the State of New Hampshire.

The Department is publishing this addendum to:

1. Delete and replace Section 6, Proposal Process, Paragraph 6.2, Procurement Timetable, with the following:

<b><u>Procurement Timetable</u></b> (All times are according to Eastern Time. DHHS reserves the right to modify these dates at its sole discretion.)		
Item	Action	Date
1.	Release RFP	2/12/2018
2.	Strongly Recommended Letter of Intent Submission Deadline	2/16/2018 At 2:00 PM
3.	RFP Questions Submission Deadline	2/16/2018
4.	DHHS Response to Questions Published	2/20/2018
5.	Technical and Cost Bids Submission Deadline	3/2/2018 at 2:00PM

2. Delete and replace Section 6.3, Letter of Intent, with the following:

**6.3. Letter of Intent**

- 6.3.1. A Letter of Intent to submit a Proposal in response to this RFP is strongly recommended and must be received by the date and time identified in Section 6.2: Procurement Timetable.



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- 6.3.2. Receipt of the Letter of Intent by DHHS will be required in order to receive any correspondence regarding this RFP, any RFP amendments, in the event such are produced, or any further materials on this project, including electronic files containing tables required for response to this RFP, any addenda, corrections, schedule modifications, or notifications regarding any informational meetings for Bidders, or responses to comments or questions.
- 6.3.3. The Letter of Intent may be transmitted by e-mail to the Procurement Coordinator identified in Section 6.1, but must be followed by delivery of a paper copy within two (2) business days to the Procurement Coordinator identified in Section 6.1.
- 6.3.4. The potential Bidder is responsible for successful e-mail transmission. DHHS will provide confirmation of receipt of the Letter of Intent if the name and e-mail address or fax number of the person to receive such confirmation is provided by the Bidder.
- 6.3.5. The Letter of Intent must include the name, telephone number, mailing address and e-mail address of the Bidder's designated contact to which DHHS will direct RFP related correspondence.
- 6.3.6. Though not required, Letters of Intent are strongly recommended as a component of this proposal process.